

POLICY FOR USE OF THE CCMD COMMUNITY CENTER

For the purpose of this policy, a resident is considered to be an owner of a residence or an occupant of a residence in the Country Club of Mount Dora. The CCMD Community Center is available for use by all residents of the Country Club of Mount Dora.

If a resident is approached to conduct a course of study for residents, there will be no charge for use of the facility. The course must be for residents only. The instructor may charge the students a nominal amount for time and materials used.

Any non-profit agency such as the Mount Dora Police Department, American Red Cross, Mount Dora Fire Department may conduct a course at no charge for use of the facility.. Again, the participants must be residents of CCMD. All uses require the prior approval of the Community Center Operations Committee.

If residents choose a non-resident to conduct a course of study for which there is a fee, there will be a charge for use of the facility. That charge will be the cost of cleaning the facility, (\$75.00) which will be reimbursed if the facility is left clean, and a usage fee for wear and tear of \$25.00. If the course is ongoing for a period of meeting occasions of four or less, the \$25.00 fee will be charged only once. Any course of study that is ongoing for four or more occasions shall be charged a usage fee of \$50.00 to \$100.00, at the option of the committee or its designee.

If a resident wishes to use the facility for a private party, there will be a charge of \$100.00, \$75.00 of which will be refunded if the facility is left clean. The \$25.00 is for utilities. If there is a possibility that the carpet will need to be cleaned after the party, the deposit will be \$150.00 plus the \$25.00. There will be a limit of 50 people in attendance with the party ending no later than 10:30 PM. The applicant must sign a release and waiver acknowledging responsibility for any damage to the facility. All requests for private parties must be approved in advance by the Community Center Operations Committee.

If an organization within the community with primarily resident members but with some non-resident members wishes to hold a meeting at the Community Center, the organization can hold a meeting at no charge.

Applications for the use of the Community Center must be made at least two weeks before the planned event and no more than six months in advance. A response to the application will be made by the Community Center Operations Committee or its designee in a timely manner.

At no time shall alcoholic beverages be sold or purchased in the Community Center or on the Community Center grounds.

Anyone who uses the facility must leave it in the condition in which it was found.